

**Operational Sub-Committee of the  
Regenerative Medicine Research Fund  
Regular Meeting  
Tuesday, May 19, 2015**

A regular meeting of the **Regenerative Medicine Research Fund Operational Sub-Committee** (the "Sub-Committee") was held on Tuesday, May 19, 2015, at the office of Connecticut Innovations, 865 Brook Street, Rocky Hill, Connecticut.

**Call to Order:** Nothing the presence of a quorum, Dr. Cartiera called the Sub-Committee meeting to order at 12:00 p.m.

Sub-Committee members present: Margaret Cartiera, Ph.D.; Sandra Engle, Ph.D.; and Ronald Hart, Ph.D. (by phone).

Other Attendees: Carrie Collins White (CI); Ariel Drew (CI); Leslie Larson (CI); Paula Wilson (Yale, by phone); Isolde Bates (UCHC, by phone).

**Approval of Minutes:**

Dr. Cartiera asked the Sub-Committee members to consider the minutes from the February 17, 2015 meeting.

Upon a motion made by Dr. Engle, seconded by Dr. Hart, the Operational Sub-Committee members voted in favor of adopting the minutes from the February 17, 2015 meeting. VOTE: 3-0-0 (In favor: Cartiera, Engle, and Hart).

**Operational Approvals & Action Items:**

Ms. Drew reviewed two reports that were submitted to the Sub-Committee for informational purposes, detailing research changes throughout each report.

**Personnel Change**

Dr. Cartiera asked for a consent agenda vote for the following personnel change requests:

- 13-SCA-UCHC-03 Bezsonova (Including Sub-Agreement Request)
- 14-SCB-YALE-18 Rizzolo
- 13-SCA-YALE-20 Rompolas

Upon a motion made by Dr. Engle, seconded by Dr. Hart, the Operational Sub-Committee members voted in favor of approving the

personnel change requests as listed above, by consent vote. VOTE: 3-0-0 (In favor: Cartiera, Engle and Hart).

### **Revised Budget Requests**

Dr. Cartiera asked for a consent agenda vote for the following revised budget requests:

- 14-SCA-YALE-18 Ghaedi
- 13-SCA-UCHC-11 Guzzo
- 11SCB08 Drissi (UCHC)
- 10SCB30 Li (UCHC)

Upon a motion made by Dr. Engle, seconded by Dr. Hart, the Operational Sub-Committee members voted in favor of approving the revised budget request as listed above, by consent vote. VOTE: 3-0-0 (In favor: Cartiera, Engle, and Hart).

Contingent to the revised budget approval, Dr. Engle did request further information to be provided related to grant 11SCB08, Drissi. Specifically, the Sub-Committee requested the PI to re-submit the annual budget table to include a revised budget variance, so to avoid administrative confusion in the future.

**Other Business:** Dr. Cartiera informed the Sub-Committee members that the BioInnovation team is currently working internally to revise the RMRF annual report template. She stated that revisions will reflect the 2015 RFP, as well as past strategic Committee discussions. The revised annual report template will be sent to the Sub-Committee in the coming months for review.

**Next Sub-Committee Meeting Date:** August 18, 2015 (in-person meeting)

**Next Full Advisory Committee Meeting:** June 1, 2015 (Annual Grant Review meeting; mandatory in-person meeting)

### **Adjournment:**

Upon a motion made by Dr. Hart, seconded by Dr. Engle, the Operational Sub-Committee members voted in favor of adjourning the meeting at 12:08 p.m. VOTE: 3-0-0 (In favor: Cartiera, Engle and Hart).

Respectfully Submitted,



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Margaret Cartiera Ph.D., Interim Chair