

**Operational Sub-Committee of the
Regenerative Medicine Research Fund
Regular Meeting
Tuesday, November 17, 2015**

A regular meeting of the **Regenerative Medicine Research Fund Operational Sub-Committee** (the "Sub-Committee") was held on Tuesday, November 17, 2015, at the office of Connecticut Innovations, 865 Brook Street, Rocky Hill, Connecticut.

Call to Order: Noting the presence of a quorum, the Sub-Committee meeting was called to order at 12:02 p.m.

Sub-Committee members present: Sandra Engle, Ph.D. (by phone); Mark Tomishima, Ph.D. (by phone); and Ronald Hart, Ph.D. (by phone).

Other Attendees: Margaret Cartiera, Ph.D. (CI); Ariel Drew (CI); Leslie Larson (CI); Whitney Brown, Ph.D. (CI, by phone); Ewa Lech (Yale, by phone) and Isolde Bates (UCHC, by phone).

Approval of Minutes

The Sub-Committee members were asked to consider the minutes from the following Sub-Committee meetings:

- September 15, 2015 Meeting

Upon a motion made by Dr. Engle, seconded by Dr. Hart, the Operational Sub-Committee members voted in favor of adopting the minutes from the September 15, 2015 meeting. VOTE: 3-0-0 (In favor: Engle, Tomishima and Hart).

- October 26, 2015 Special Meeting

Upon a motion made by Dr. Tomishima, seconded by Dr. Engle, the Operational Sub-Committee members voted in favor of adopting the minutes from the October 26, 2015 special meeting. VOTE: 3-0-0 (In favor: Engle, Tomishima and Hart).

Approval of the 2016 Advisory Committee Meeting Schedule

Upon a motion made by Dr. Hart, seconded by Dr. Tomishima, the Operational Sub-Committee members voted in favor of accepting the proposed dates for the 2016 Advisory Committee meeting schedule. VOTE: 3-0-0 (In favor: Engle, Tomishima and Hart).

Operational Approvals

Annual Reports

The Sub-Committee members considered the following annual reports for a consent agenda vote:

- 13-SCA-UCHC-01 Lo
- 13-SCA-UCHC-02 Maye
- 11SCB28 (Wesleyan) Grabel
- 13-SCA-YALE-04 Thomas
- 13-SCA-YALE-23 Waxman
- 13-SCA-YALE-06 Shadel (includes carryover request)
- 13-SCA-YALE-32 Bartulos
- 13-SCB-YALE-12 Xiao
- 13-SCA-YALE-20 Greco
- 13-SCB-YALE-06 Park
- 13-SCA-YALE-05 Yun (includes carryover request)
- 13-SCA-YALE-38 Kumar
- 13-SCA-YALE-27 Ruddle
- 13-SCC-WES-01 Naegele
- 12-SCB-UCHC-09 Chamberlain
- 13-SCDIS-ISB-01 Wang (includes carryover request)
- 11SCB11 (UCHC) Han
- 13-SCA-YALE-36 Sundarum
- 13-SCB-UCHC-05 Chhabra (includes carryover request)
- 13-SCB-UCHC-05, Chhabra (includes Carryover Request)

Upon a motion made by Dr. Engle, seconded by Dr. Tomishima, the Operational Sub-Committee members voted in favor of approving the annual reports as listed above, by consent vote. VOTE: 3-0-0 (In favor: Engle, Tomishima and Hart).

It was noted that the lay summary submitted for grant 13-SCA-UCHC-01, Lo, was well written; the summary was suited for the general public's understanding of the project's research.

The Sub-Committee requested that going forward, each request be submitted as individual reports. The RMRF team will categorize each request in the applicable group (i.e. annual reports, final reports, carryover requests, etc.) for future agendas.

Revised Budget Requests

- 13-SCB-UCHC-05 Chhabra

Upon a motion made by Dr. Engle, seconded by Dr. Hart, the Operational Sub-Committee members voted in favor of approving the revised budget request for grant 13-SCB-UCHC-05, Chhabra. VOTE: 3-0-0 (In favor: Engle, Tomishima and Hart).

- 15-RMB-UCHC-04 Covault

Upon a motion made by Dr. Tomishima, seconded by Dr. Engle, the Operational Sub-Committee members voted in favor of approving the revised budget request for grant 15-RMB-UCHC-04, Covault. VOTE: 3-0-0 (In favor: Engle, Tomishima and Hart).

No Cost Extension Requests

The Sub-Committee members considered the following no cost extension requests for a consent agenda vote:

- 13-SCA-YALE-27 Ruddle (includes revised budget)
- 13-SCA-UCHC-03 Bezsonova (includes revised budget)
- 13-SCA-YALE-36 Sundaram (includes revised budget)

Upon a motion made by Dr. Engle, seconded by Dr. Hart, the Operational Sub-Committee members voted in favor of approving the no cost extension requests as listed above, by consent vote. VOTE: 3-0-0 (In favor: Engle, Tomishima and Hart).

Carryover Request

- 12-SCDIS-YALE-01 Redmond

Upon a motion made by Dr. Hart, seconded by Dr. Tomishima, the Operational Sub-Committee members voted in favor of approving the

carryover request for grant 12-SCDIS-YALE-01, Redmond. VOTE: 3-0-0 (In favor: Engle, Tomishima and Hart).

Other Business


Dr. Cartiera requested a change to the final reporting deadline submissions, as set in the 2016 RFP, to 90 days after a project start date instead of 30 days. The requested change is to afford a sufficient amount of time for university projects to submit completed final reports. Ms. Bates stated that because of the state payroll timeline and the Fund's financial reporting requirements, submitting a final report within 30 days would be a challenge for universities.

Upon a motion made by Dr. Hart, seconded by Dr. Engle, the Operational Sub-Committee members voted in favor of adjusting the final report submission deadline to 90 days after the project end date. VOTE: 3-0-0 (In favor: Engle, Tomishima and Hart).

Adjournment:

Upon a motion made by Dr. Engle, seconded by Dr. Hart, the Operational Sub-Committee members voted in favor of adjourning the meeting at 12:18 p.m. VOTE: 3-0-0 (In favor: Tomishima, Engle and Hart).

Respectfully Submitted,



Matthew McCooe, Chief Executive Officer
Connecticut Innovations